

**BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING MINUTES APRIL 23, 2019**

I. Call to order

A. Note compliance with Open Meeting Law

The meeting was called to order at 4:30 pm

B. Roll Call

Members present: J. Ellington, F. Hartmann (4:39), A. Kujawa, B. Persche, L. Steffes, B. Stelling, L. Von Asten

Members absent: J. Gunnell

Others present: C. Arndt, J. Bergin, A. Dilcher (via video/phone), E. Truman

C. Approval of the Agenda

Motion to approve the Agenda with the change of switching the order of A and B under

Action Items: B. Stelling

Second: A Kujawa

Vote: Motion passed unanimously

II. Public Hearings/Appearances

None.

III. Action Items

A. Update on offer to purchase Methodist Church property

Draft of Offer to Purchase was passed out by E. Truman. She will incorporate this Offer to Purchase into a Vacant Land Offer (VLO), which is standard for the Title Co. Additions to add include that the Church can keep the storage shed on the property until we are ready to build and they will be allowed to store snow on the property when needed during the winter. J. Bergin and C. Arndt will confirm the amount of space to allow for snow storage – most likely 8 feet. C. Arndt will provide the schematic site diagram from MSA to be added to the VLO for clarification (Exhibit A). Board would like this locked in before May 27, if possible.

Motion made to recommend City staff (E. Truman) compete Vacant Land Offer including permission to keep storage shed on property until library begins addition, snow storage language and exhibit A (schematic site diagram from MSA) for J. Bergin to send copy to Church: B. Stelling

Second: A. Kujawaa

Roll call vote in favor: A. Kujawa, L. Steffes, B. Stelling, L. Von Asten, J. Ellington, B. Persche
Roll call vote opposed: F. Hartmann (did not feel he had adequate time to review the Offer to Purchase/Vacant Land Offer in its final legal form before sent to Church)

B. Building expansion project update from MSA/Quinn Evans and building committee

Architects shared schematic designs and Board discussed pros and cons. Of note, is the recommendation that the alley be changed to one-way traffic. Discussed options of leaving 1980s addition or removing it. The Board felt that the 3-peak roof design would be received better by the community and stakeholders over the flat roof design. However, there was desire for increased flat roof space to incorporate solar panels. Discussion was also held regarding simplifying the roof design in the back for potential cost savings, as well as adding windows in the back. There is also concern about the deep valleys between the roof peaks where there may be potential water issues in the future. The architects will incorporate the Board feedback into the next modifications.

Motion made for MSA/QEA to continue schematics on the 3-peak roof design, incorporating increased flat roof, simplifying back roof line and adding windows in the back: A. Kujawa

Second: L. Von Asten

Roll call vote in favor: A. Kujawa, B. Stelling, L. Von Asten, J. Ellington, B. Persche, F. Hartmann

Roll call vote opposed: None

Roll call abstained: L. Steffes (left meeting at 5:50 prior to vote being called)

IV. Information items

I. Board Member Comments

II. Adjourn

Motion to adjourn: B. Stelling

Second: L. Von Asten

Vote: Motion passed unanimously

The meeting adjourned at 6:15 pm